

**Minutes**  
**SHEBOYGAN TRANSIT COMMISSION**

Tuesday, September 20, 2011 at **5:00 p.m.**  
*City Hall – 3<sup>d</sup> Floor Conference Room*

*Members:* Lee Montemayor, Chair; Ald. Jean Kittelson, Vice-Chair; Ald. James Bohren; James Gilligan; Todd Wolf, Chief Domagalski; Chad Pelishek; Ron McDonald, (ex-officio member)

*Others in Attendance:* Ann Koeller, Administrative Assistant; Bruce Felten, Operations Supervisor; Milton Storm; Rita Ten Pas; Brad Ten Pas; Tom Vander Ploeg; Michele Vander Ploeg

*Absent/ Excused:* Ald. Don Hammond; Mayor Bob Ryan

1. Call to order

5:00 PM

2. Pledge of Allegiance

3. Approval of the minutes from the August 16, 2011 meeting. *Discussion and Action*

Ald. Jean Kittelson motioned to approve the minutes. Chief Domagalski seconded the motion. Motion approved unanimously.

4. Public Input (time limits are at the discretion of the Transit Commission)

None

5. Meeting set for Public Comments at Mead Public Library, Rocca Room; Oct. 06, 2011 10:30 am & 5:30 pm regarding service restructuring

This is an information item only. The Director extended an invitation to all the Commission Members to attend these meetings. No action taken.

6. Request for Property Damage Release

This is an information item. No action taken

7. Parking and Transit data reported

Transit Ridership increased 18% for the month of August 2011 vs. the month of August 2010. The revenue increased 2.5%.

Metro Connection provided 4,118 passenger trips for August 2011.

Parking Utility revenue is tracking as expected.

8. Authorization to execute CDBG contract

Commissioner Jim Gilligan motioned to execute the CDBG contract. Ald. Jean Kittelson seconded the motion. Motion approved unanimously.

9. Sheboygan Falls / Kohler Route 20 modification

Bruce Felten gave a brief presentation on the proposed changes to the Sheboygan Falls/ Kohler Route 20 modifications. After a brief discussion Ald. Jim Bohren motioned to approve the changes. Ald. Jean Kittelson seconded the motion. Motion approved unanimously.

10. City of Sheboygan Compensation Program for Non-Represented Employees

Commissioner Jim Gilligan motioned the Sheboygan Transit Commission shall establish a Merit Based Compensation Program for its Non-Represented Employees that mirrors the City of Sheboygan plan adopted on August 15, 2011. The Chairman and/or Vice-Chairman of the Transit Commission shall evaluate the performance of the Parking and Transit Director. Commissioner Todd Wolf seconded the motion. Motion approved unanimously.

11. Previously Held: Concealed Carry Law

Ald. Jean Kittelson motioned to hold this item. Commissioner Todd Wolf seconded the motion. Motion approved unanimously.

12. Other business

Chief Domagalski expressed concerns with issues in the South Pier Parking Assessment District. The Director will send a letter to businesses within the South Pier PAD delineating the parking agreements.

13. Establish next meeting date: October 18, 2011

14. Ald. Jim Bohren motioned to adjourn meeting. Commissioner Jim Gilligan seconded the motion. Motion approved unanimously.

Meeting Adjourned

Respectfully submitted by:

Ann Koeller  
Administrative Assistant